

St. Mary's Primary School



PO Box 672 Grafton NSW 2460 Phone 02 66422262 Fax 02 66432345

15 November 2019

Dear Parents and Carers

Each year fees are calculated and charged to families of students enrolled at St Mary's Primary School. The collected funds are distributed to pay many of the school's expenses.

A review of expenditures in 2019 has resulted in a slight increase to these fees of 3% in line with the CPI.

The cost of enrolling one child in St Mary's Primary is \$1805-00 per year. (Several reductions are applied to families with more than one child enrolled at St Mary's Primary and/or McAuley Catholic College.)

Please read the attached documents and return the completed Payment Plan Form to the school as soon as possible.

Yours sincerely

Jacki Moore
Principal

School Fees Policy

School fees are billed for the whole year in advance. An essential part of our Enrolment Policy is the payment of school fees and other fees. Therefore, the following applies:

- New Enrolments - The Resource Fee of \$105 per year per child is to be paid in full before commencing at St Mary's Primary School. The school fees will be calculated and charged three weeks after commencement. Students enrolling in Kindergarten for the following year may pay the week prior to commencing school.
- Invoices will be sent to families in Week 2 of each Term. Families may choose to:
 - Pay by direct credit (using the family code as the reference), cheque or cash.
 - Pay the whole amount at the beginning of the year or in instalments. We have enclosed a payment form with this letter. Please return the completed form to the school office.
- Parents of all students are advised that before their child/children can attend any camps held during the year should ensure that all school fees and tuition fees are up-to-date at the time of the camp or a firm arrangement for payment is made.
- Parents of all students are advised that they are jeopardising the continued enrolment of their children if their son's/daughter's school fees are not paid by the end of the school year or a satisfactory arrangement to do so not made with the school office.
- Parents of St Mary's Primary School wishing to enrol their Year 6 student at McAuley Catholic College are advised the school fees and tuition fees need to be finalised before their child's enrolment can be confirmed.
- Parents are advised that if a student leaves during the school year the parents have to pay all fees that are outstanding at the time of leaving.

Fee Assistance

The payment of School Fees and the Family Building Levy is essential for the day to day running of our school. It is therefore essential that school fees be paid promptly and in a timely manner however, we are aware that some families need assistance in meeting their obligations and others will, from time to time, suffer from unexpected financial problems.

Should these situations occur, it is essential the fee payer contact the school office to discuss a payment plan on your changed personal situation.

Any payment plan for school fees must be renegotiated each year as arrangements in place for 2019 do not apply for 2020.

We expect that any arrangements made be kept as failure to do so could jeopardise the continued enrolment of your children.

School Fees 2020

Standard Fee

Kindergarten to 6	\$290.00 per term (Billed over four terms)	\$1160.00 per year
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Family Discount: The following family discount applies when more than one child is enrolled at either St Mary's Primary School or McAuley Catholic College, Grafton:

1 child -	Standard fee plus building levy
2nd child -	10% discount on standard fee
3rd child -	25% discount on standard fee

There is no charge for a fourth or subsequent child.

School Building Levy

It is standard practice throughout the Lismore Diocese to have a School Building Levy to assist in the capital development of our Catholic Schools. This levy is charged to all families who have children in our parish schools.

The Building Levy is charged annually and is included in the Fee invoice. It is NOT an optional extra.

If you have students at both McAuley Catholic College and St Mary's Primary School the building levy will be charged on a proportional basis. The total levy per family will be \$540-00.

Tuition Fee 2020

This fee is applied to assist with the everyday expenses such as stationery. The fee will be \$105 per year for each student, charged to all students.

Fee Payment Plan

Payment of School Fees and Tuition Fees can be made as follows:

- Payment at the school office (EFTPOS, cash or cheque)
- Periodical payment through your bank or credit union.
- Internet payment direct to the school account as shown on the invoice/statement.
- BPAY

Please complete this form and return it to the school office.

Family Name: _____

Family address: _____

Full name of students enrolled at St Mary's Primary (the above address must be the primary address for the students listed)

Are there older students in your family who are enrolled at McAuley Catholic College? If so, please list their names and year level (the above address must be the primary address for the students listed):

Planned method of payment (Please tick):

I will be paying by: cash cheque internet banking

Frequency: Annual payment \$ _____

Payment each term \$ _____

Payment each fortnight \$ _____

Other: _____

Parent's name: _____

Parent's signature: _____

Parent's name: _____

Parent's signature: _____